

**OFFICE OF THE CITY MANAGER  
LITTLE ROCK, ARKANSAS**

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**BOARD OF DIRECTORS COMMUNICATION  
MARCH 21, 2023 AGENDA**

<b>Subject:</b>	<b>Action Required:</b>	<b>Approved By:</b>
<p>A resolution to authorize a contract with Jay Stanley &amp; Associates for the Audio-Visual Equipment for the renovation of the Board of Directors Chambers at Little Rock City Hall.</p>	<p style="text-align: center;">Ordinance √ <b>Resolution</b></p>	<p style="text-align: center;">Bruce T. Moore City Manager</p>
<p style="text-align: center;"><b>SYNOPSIS</b></p>	<p>A resolution to authorize the City Manager to enter into a contract with Jay Stanley &amp; Associates for the Audio-Visual Equipment for the renovation of the Board of Directors Chambers at Little Rock City Hall.</p>	
<p style="text-align: center;"><b>FISCAL IMPACT</b></p>	<p>The total amount is not to exceed \$173,342.48, and funding is available in the amount of \$50,000.00 from Account No. 271309-G0601AR30C and the remaining balance from Account No. 108129-S00T456 and Account No. 210129-S00A363.</p>	
<p style="text-align: center;"><b>RECOMMENDATION</b></p>	<p>Approval of the resolution.</p>	
<p style="text-align: center;"><b>BACKGROUND</b></p>	<p>As a result of the COVID-19 Pandemic, all public meetings were moved out of City Hall to alternate sites. From March 2020 – May 2021, the Board of Directors held their weekly meetings at the William Still Ballroom at the Robinson Center before ultimately moving to The Centre at University Park. Staff has worked with an architect and Resolution No. 15,932 (March 7, 2023), authorized a contract with HYDCO, Inc., to complete the redesign of the current Board Chambers to accommodate for updated safety procedures and precautions.</p>	

**BACKGROUND  
CONTINUED**

As a result of the redesign, much of the Audio-Visual Equipment is in need of replacement and improvement. Vendor selection was made through The Interlocal Purchasing System (TIPS USA) Member Agency Contract No. 200904